



MEMORANDUM

RCA
Agenda Item No. 5 (B)

TO: Honorable Chairperson Barbara Carey-Shuler, Ed. D.
and Members, Board of County Commissioners

DATE: April 28, 2004

FROM: George M. Bridges
County Manager

SUBJECT: Review Committee Report
for In-Kind Services
Requests for April 2004
Committees and for BCC
Consideration in May
2004

Below is a report for three retroactive in-kind services requests totaling \$4,792, which will be funded by the district specific fund. These requests are retroactive due to the agenda deadline dates for Board committees. In addition, two pending in-kind requests for the West Perrine Community Development Corp., Inc. Martin Luther King Jr. Day Band Extravaganza and Parade, and the New Vision MLK Task Force Parade in Homestead.

The three new requests include St. John the Apostle Catholic Church and School Festival; Community Health of South Dade, Inc., Children Crisis Fundraiser; and the District 12 Easter Extravaganza.

St. John the Apostle Catholic Church and School Festival

Background

A retroactive waiver for in-kind services is being requested by Commissioner Rebeca Sosa, District 6, for the St. John the Apostle Catholic Church and School Festival, which was held on March 4-7, 2004. The review committee discussed the application via e-mail, which was received by committee staff on March 2, 2004.

Description of Funding/In-Kind Services Request

In-kind services have been requested in an approximate amount of \$2,906 from the Parks and Recreation Department for use of their stage. The District Specific Special Reserve will fund this from District 6.

In-Kind/Fee Waiver Funding History

There is no history of past funding for the St. John the Apostle Catholic Church and School Festival.

Community Health of South Dade, Inc., Children Crisis Fundraiser

Background

A retroactive waiver for in-kind services is being requested by Commissioner Dennis Moss, District 9, for the Community Health of South Dade, Inc., Children Crisis Fundraiser, which was held on March 20, 2004. The review committee discussed the application via e-mail, which was received by committee staff on March 3, 2004.

Description of Funding/In-Kind Services Request

In-kind services have been requested in an approximate amount of \$1,200 from the Miami-Dade Fire Rescue Department for fire rescue support during the event. The District Specific Special Reserve

will fund this from District 9.

In-Kind/Fee Waiver Funding History

Funding in the amount of \$58,000 was provided to the Community Health of South Dade, Inc. in fiscal year 2002-03 and for 2003-04 for Children, Youth and Families home visiting.

District 12 Easter Extravaganza

Background

A retroactive waiver for in-kind services is being requested by Commissioner Jose "Pepe" Diaz, District 12, for the District 12 Easter Extravaganza, which was held on April 10, 2004. The review committee discussed the application via e-mail, which was received by committee staff on March 19, 2004.

Description of Funding/In-Kind Services Request

In-kind services have been requested in an approximate amount of \$686 from the Parks and Recreation Department for the use of the showmobile. The District Specific Special Reserve will fund this from District 12.

In-Kind/Fee Waiver Funding History

There is no history of past funding for the District 12 Easter Extravaganza.

Pending In-Kind Requests

The two pending requests include the West Perrine Community Development Corp., Inc., Dr. Martin Luther King Jr. Day Band Extravaganza and Parade and the New Vision MLK Task Force Parade in Homestead. These two events are already allocated from the countywide reserve.

West Perrine Community Development Corp., Inc., Dr. Martin Luther King Jr. Day

Background

A retroactive waiver for in-kind services is being requested by a not-for-profit organization, West Perrine Community Development Corp., Inc. for two events in celebration of Dr. Martin Luther King (MLK) Jr. Day. The Band Extravaganza, which was held on January 16, 2004 at FIU Stadium and the MLK Parade in Perrine, which was held on January 17, 2004.

Detailed Description of Funding/In-Kind Services Request

In-kind request for the Band Extravaganza includes Miami-Dade Fire Rescue services at an approximate cost of \$3,000; Miami-Dade Police services at an approximate cost of \$4,000; and Parks and Recreation services for ten bleachers at an approximate cost of \$7,132; for a total of \$14,132 for in-kind services.

In-kind request for the Parade includes Miami-Dade Fire Rescue services at an approximate cost of \$620; and Miami-Dade Police services at an approximate cost of \$24,000; for a total of \$24,620 for in-kind services.

The combined total for requested in-kind services from the West Perrine Community Development Corp., Inc. is \$38,752.

In-Kind/Fee Waiver Funding History

Funding in the amount of \$16,205 for Miami-Dade Fire Rescue Services and Miami-Dade Police

services was provided to the West Perrine Community Development Corp., Inc. for in-kind services in fiscal year 2002-2003. A general fund allocation of \$10,000 was also provided in fiscal year 2002-2003.

In fiscal year 2003-2004 a general fund allocation of \$7,500 was provided to the West Perrine Community Development Corp., Inc. for the MLK Parade and Band Extravaganza.

New Vision – MLK Parade Task Force

Background

A retroactive waiver for in-kind services is being requested by a not-for-profit organization, New Vision – MLK Parade Task Force Committee for MLK Festivities in Homestead, Florida, which was held on January 17, 2004. The review committee met on January 6, 2004 to review the application for this request, which was received by committee staff on December 29, 2003.

Description of Funding/In-Kind Services Request

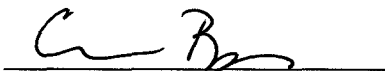
In-kind services have been requested at an approximate cost of \$1,806 from the Parks and Recreation Department for the small showmobile and stage; \$1,131 from the Solid Waste Management Department for participation in the parade; from Miami-Dade Fire Rescue for participation in the parade no charge due to on-duty vehicle; **for a total of \$2,937 for in-kind services to New Vision – Homestead, MLK Parade Task Force Committee.**

In-Kind/Fee Waiver Funding History

A general fund allocation of \$7,500 was provided to New Vision – MLK Parade Task Force Committee in fiscal year 2003-04.

A general fund allocation of \$10,000 was provided to New Vision – MLK Parade Task Force Committee in fiscal year 2002-03 and in-kind services from Miami-Dade Fire Rescue in an amount of \$915 was provided in fiscal year 2002-03.

Assistant County Manager



In-Kind and Special Events Reserve Fund FY 2003-04 Approvals and Fund Balance

BCG and/or Committee Meeting Date	Approved Resolution No.	Event/Program	Description	Amount Requested	Amount Approved	Approved Amount From Proprietary Departments	From General Fund Departments
Approved In-Kind and Special Events Requests - Countywide							
10/7/2003	R-1113-03	Source Awards	Source Hip-Hop Music Awards Show, October 13, 2003: \$50K of in-kind services from Police, Transit, Parks and Rec., and Fire. (no specific request)	\$50,000	\$50,000	\$0	\$50,000
10/7/2003	R-1114-03	Miami Carnival	Miami Caribbean Carnival: October 12, 2003; \$50K in cash in lieu of \$80K police in-kind services (approx. 2/3 of \$80K); Transit Dept. fee waivers (\$21,936); Fire Rescue fee waivers (\$23,236)	\$95,172	\$95,172	\$15,172	\$80,000
10/7/2003	R-1115-03	Hong Kong Dragon Boat Festival	United Chinese Assoc. of Florida hosting at Haulover Beach Park Marina: Police In-Kind Services (\$10,280) and Fire In-Kind Services (\$2,800)	\$13,080	\$13,080	\$2,800	\$10,280
10/28/2003	Approved by Motion	Race for the Cure	Susan G. Komen Breast Cancer Foundation - Fee Waiver for use of Park & Recreation Showmobile (\$2,866) for 10/18/03 Race for the Cure event	\$2,866	\$2,866	\$0	\$2,866
10/28/2003	R-1180-03	Coexistence Miami	In-Kind Services from Public Works Department, including supplies, labor and equipment; art exhibition in conjunction with Miami Book Fair.	\$9,833	\$9,833	\$0	\$9,833
11/6/2003	R-1279-03	Art Basel Miami Beach	In-Kind MDPD for Vizcaya event - \$1,364; Consumer Services PTRD officers for taxi stands - \$12,296; Transit In-kind \$26,306	\$39,966	\$39,966	\$38,602	\$1,364
11/6/2003	R-1274-03	Historical Museum of Southern Florida Annual Harvest Festival	In-Kind Services from Miami-Dade Fire Rescue in the amount of \$2,893	\$2,893	\$2,893	\$2,893	\$0
11/6/2003	R-1278-03	City of Sweetwater Festival	20 officers, 4 sergeants (\$13,941), 1 fire unit (\$4,749)	\$18,690	\$18,690	\$4,749	\$13,941
12/4/2003	R-1351-03	Miami-Dade County Days in Tallahassee	In-Kind Services in the amount of \$15,000 from Communications for printing, posters, video support, and misc. related items.	\$15,000	\$15,000	\$0	\$15,000
12/4/2003	R-1319-03	National Alliance for Autism Research Walk-A-Thon	Fee Waiver for use of Park and Recreation Showmobile in the amount of \$2,866; Resolution also allocates \$2,500 from District 7 Office Funds for Parking at Crandon Park.	\$2,866	\$2,866	\$0	\$2,866

7

In-Kind and Special Events Reserve Fund FY 2003-04 Approvals and Fund Balance

BCC and/or Committee Meeting Date	Approved Resolution No.	Event/Program	Description	Amount Requested	Amount Approved	Approved Amounts From Proprietary/ Departments	From General Fund Departments
12/8/2003	R-1399-03	Holiday Toy Drive	Resolution allocates \$1,000 of In-kind Services from the Park & Recreation Department, which includes all necessary fee waivers, supplies, labor and equipment; Resolution also allocates \$3,000 of In-kind Services from the Communications Department to include all necessary supplies, labor and equipment.	\$4,000	\$4,000	\$0	\$4,000
1/20/2004	R-74-04	Community Performing Arts Association, Inc. - Arts in the Street	Fee Waiver for the use of Park and Recreation Showmobile on December 5, 2003 in the amount of \$1,032.	\$1,032	\$1,032	\$0	\$1,032
1/20/2004	R-73-04	Special Olympics	Fee Waiver for the use of Park & Recreation Showmobile on February 29, 2004 in the amount of \$1,086	\$1,086	\$1,086	\$0	\$1,086
2/3/2004	R-181-04	Special City for Special People	Fee Waiver for the use of the Park & Recreation Showmobile on December 7, 2003 in the amount of \$1,616	\$1,616	\$1,616	\$0	\$1,616
1/20/2004	R-115-04	Miami Tropical Marathon	P. R. Racing, Inc. - Miami Tropical Marathon: In-kind service for a County-wide event on May 27-31, 2004 to include supplies, labor, and equipment from the Parks in the amount of \$5,292; the Police Department in the amount of \$14,157; Miami-Dade Fire Rescue Department in the amount of \$5,512; Miami-Dade Transit Department in the amount of \$4,428.	\$29,389	\$29,389	\$9,940	\$19,449
2/3/2004	R-164-04	Head Start Day at Metro Zoo	Fee Waiver for the admissions of 1,800 Head Start Students and 200 chaperones into Metro Zoo on December 12, 2003.	\$7,200	\$7,200	\$0	\$7,200
2/3/2004	R-166-04	100 Black Men of South Florida, Inc. Sickle Cell Walk/Run	Sickle Cell Walk/Run at Metrozoo, January 10, 2004; In-kind service request for the Parks Department in the amount on \$4,670 for admissions to Metrozoo for 934 participants; \$300 In-kind service for use of the picnic field rental at Metrozoo.	\$4,970	\$4,970	\$0	\$4,970

5

In-Kind and Special Events Reserve Fund FY 2003-04 Approvals and Fund Balance

BCC and/or Committee Meeting Date	Approved Resolution No.	Event/Program	Description	Amount Requested	Amount Approved	Approved Amounts From Proprietary/ Departments	From General Fund Departments
Approved In-Kind and Special Events Requests - Countywide							
2/3/2004	R-184-04	Memorial Cubano	In-kind services for a memorial event scheduled for February 20 and 23, 2004. The not-for-profit organization is requesting the use of the Parks Department's showmobile - \$13,585; Miami-Dade Police services - \$16,157; Miami-Dade Fire Rescue - \$9,240 for personnel and \$6,160 for two golf carts. Solid Waste Department services in the amount of \$8,000.	\$53,142	\$53,142	\$23,400	\$29,742
2/3/2004	R-185-04	Miami-Dade County Days in Washington, D.C.	In-kind services from the Communications Department in the amount of \$3,000 for invitations, flyers, etc. The date of this event is March 3, 2004.	\$3,000	\$3,000	\$0	\$3,000
3/16/2004	R-319-04	March of Dimes	Walk America - Fundraiser walk scheduled for April 3, 2004, to raise funds to improve the health of babies by preventing birth defects and infant mortality. In-kind service for the use of Police services - \$8,000.	\$8,000	\$8,000	\$0	\$8,000
3/16/2004	R-359-04	MLK Parade - Liberty City	In-kind Services for the use of Fire Rescue Dept. in the amount of \$6,633; Police Dept. in the amount of \$75,075; Parks Dept. in the amount of \$12,495; Corrections Dept. in the amount of \$11,459; Solid Waste in the amount of \$5,993; and Public Works Dept. in the amount of \$15,000.	\$126,655	\$126,655	\$12,626	\$114,029
3/16/2004	R-356-04	Juvenile Diabetes Walk-A-Thon	In-kind services for a countywide event on March 27, 2004 for admissions into Metrozoo for 5,000 participants - \$25,000, and field rental - \$300.	\$25,300	\$25,300	\$0	\$25,300
3/16/2004	R-368-04	National Multiple Sclerosis Society - Bike Tour	National Multiple Sclerosis Society Marone MS 150 Bike Tour scheduled for April 24 and 25, 2004. In-kind service is being requested from Miami-Dade Police Dept. - \$8,297; Miami-Dade Fire Rescue - \$5,040.	\$13,967	\$13,967	\$5,040	\$8,927
TOTAL				\$529,723	\$529,723	\$115,222	\$414,501

9

In-Kind and Special Events Reserve Fund FY 2003-04 Approvals and Fund Balance

BCC and/or Committee Meeting Date	Approved Resolution No.	Event/Program	Description	Amount Requested	Amount Approved	Approved Amounts From Proprietary Departments	From General Fund Departments
3/16/2004	R-318-04	Perrine Baseball and Softball Association, Inc.	In-kind services from the Police Department in the amount of \$5,000 for the 4th of July Community Celebration, a District specific event (Dist. 8).	\$5,000	\$5,000	\$0	\$5,000
TOTAL				\$5,000	\$5,000	\$0	\$5,000

7

In-Kind and Special Events Reserve Fund FY 2003-04 Approvals and Fund Balance

BCC and/or Committee Meeting Date	Approved Resolution No.	Event/Program	Description	Amount Requested	Amount Approved	Approved Amounts From Proprietary Departments	Approved Amounts From General Fund Departments
Pending Requests for In-Kind Services - Countywide Events							
Committee & BCC Pending		West Perrine Development Corp., Inc., Dr. Martin Luther King Jr. Day	Band Extravaganza, January 16, 2004; In-kind services for the use of Miami-Dade Fire Rescue services - \$3,000; the Police Department - \$4,000; Parks Department for the use of bleachers - \$7,132. Parade, January 17, 2004; In-kind request for the use of Miami-Dade Fire Rescue services - \$620; the Police Department - \$24,000.	\$38,752		\$3,620	\$35,132
Committee & BCC Pending		New Vision - Homestead, MLK Parade Task Force Committee - Annual Martin Luther King Jr. Day	MLK Parade Homestead: In-kind service for the use of Miami-Dade Parks Dept. services - \$1,806; Solid Waste Dept. for participation - \$1,131; no charge from Miami-Dade Fire Rescue due to on-duty vehicles.	\$2,937		\$1,131	\$1,806
Committee & BCC Pending		City of Miami Beach - Memorial Day Festivities	In-kind service for the Memorial Day Festivities held on Miami Beach May 27-31, 2004 to include 100 Goodwill Ambassadors from the Office of Community Relations - \$55,975; services from Miami-Dade Police Department - \$263,926; services from Miami-Dade Fire Rescue - \$17,388; services from Parks Dept. - \$12,160; services from Miami-Dade Transit - \$10,000; services from Team Metro Code Enforcement - \$35,000; and services from the Corrections Dept. - \$14,874.	\$408,323		\$27,388	\$381,935
Committee & BCC Pending		Volunteer Appreciation Day	In-kind service for an event scheduled for April 18, 2004, in the amount of \$716 from the Parks Department for the use of a stage.	\$716		\$0	\$716
Committee & BCC Pending		Women in the Fire Services	In-kind service for a seminar scheduled for March 26, 2004 in the amount of \$750 from Miami-Dade Transit Department for transportation services.	\$750		\$750	\$0
Committee & BCC Pending		Haitian American Foundation, Inc.	In-kind services in the amount of \$1,171 from Miami-Dade Police Dept. for security and traffic support at Vizcaya (Mayors Masquerade Ball) Held on February 26, 2004, \$1,016 from the Parks Dept. for stage and tower lights for the Greater Miami Mardi Gras Parade of Nations event held on February 29, 2004.	\$2,187		\$0	\$2,187

8

In-Kind and Special Events Reserve Fund FY 2003-04 Approvals and Fund Balance

BCC and/or Committee Meeting Date	Approved Resolution No.	Event/Program	Description	Amount Requested	Amount Approved	Approved Amounts From Proprietary Departments	From General Fund Departments
---	----------------------------	---------------	-------------	---------------------	--------------------	---	-------------------------------------

Pending Requests for In-Kind Services - Countywide Events

Committee & BCC Pending		U.S. Department of Homeland Security	In-kind services for an event that was held on March 1, 2004, in the amount of \$850 from the Parks Dept. for the use of the sound system and \$500 from the Communications Dept. for a banner and signage.	\$1,350		\$0	\$1,350
Committee & BCC Pending		Institute for Public Management & Community Service/Florida International University - Inter-American Conference of Mayors	In-kind service for an event scheduled for June 21-24, 2004, in the amount of \$7,000 from Miami-Dade International Trade Consortium for staff support; \$7,000 from Miami-Dade Police Department for security and traffic support; \$8,500 from Miami-Dade Transit Dept. for Transportation; \$2,000 from Enterprise Technology Services Dept. for office equipment; and \$500 from the Communications Dept. for printing services.	\$25,000		\$15,500	\$9,500
Total Pending Countywide				\$481,015	\$0	\$48,389	\$432,626

6

In-Kind and Special Events Reserve Fund

FY 2003-04 Approvals and Fund Balance

BCC and/or Committee Meeting Date	Approved Resolution No.	Event/Program	Description	Amount Requested	Amount Approved	From Proprietary Departments	From General Fund Departments
---	----------------------------	---------------	-------------	---------------------	--------------------	---------------------------------	-------------------------------------

Pending Requests for In-Kind Services -District Specific Events

Committee & BCC Pending		One Doral	In-kind services in the amount of \$1,086 from the Park and Recreation Department for the use of the Showmobile on December 20, 2003 for the annual Winter Wonderland Festival. This is a district-specific event (Dist. 12).	\$1,086	\$0		\$1,086
Committee & BCC Pending		One People, One Community, Multi Cultural Festival	In-kind services for a Multi-Cultural Festival on March May 2, 2004 in the amount of \$1,600 for the Parks Department for the use of two stages. This is a district-specific event (Dist. 8).	\$1,600	\$0		\$1,600
Committee & BCC Pending		Nuevo Caminar Ministerio Catolico	A Fee Waiver for a retreat that was held on January 9-11, 2004, in the amount of \$1,530.80 from the Parks Dept. for the use of Camp Owalissa Bauer. This is a district-specific event (Dist. 6).	\$1,531	\$0		\$1,531
Committee & BCC Pending		Springs River Festival, Inc.	In-kind services for an event scheduled for April 16-18, 2004, in the amount of \$3,866 from the Park and Recreation Department for the use of the large showmobile for a three-day event. This is a district-specific event (Dist. 6).	\$3,866	\$0		\$3,866
Committee & BCC Pending		Bronco Band Patrons Association, Inc.	In-kind services in the amount of \$1,000 from Water & Sewer Dept. for use of four tower lights with built-in generators. This is a district-specific event held on February 24, 2004 (Dist. 9).	\$1,000	\$1,000		\$0
Committee & BCC Pending		Everglades K-8, FCAT Pep Rally	In-kind services in the amount of \$4,416 from the Parks Department for the use of a stage and bleachers. This is a district-specific event that was held on February 26, 2004 (Dist. 10).	\$4,416	\$0		\$4,416
Committee & BCC Pending		American Cancer Society-Relay for Life	In-kind service requested for an event scheduled for May 14-15, 2004, in the amount of \$791 from the Park and Recreation Department for the use of a stage. This is a district-specific event (Dist. 1).	\$791	\$0		\$791
Committee & BCC Pending		City of North Miami Beach Public Services Department's Water Fest	In-kind services in the amount of \$400 from the Park and Recreation Department for the use of the showmobile. This is a district-specific event scheduled for April 29, 2004 (Dist. 1).	\$400	\$0		\$400

In-Kind and Special Events Reserve Fund FY 2003-04 Approvals and Fund Balance

BCC and/or Committee Meeting Date	Approved Resolution No.	Event/Program	Description	Amount Requested	Amount Approved	Approved Amounts From Proprietary Departments	From General Fund Departments
---	----------------------------	---------------	-------------	---------------------	--------------------	---	-------------------------------------

Pending Requests for In-Kind Services - District Specific Events

Committee & BCC Pending	St. John the Apostle Catholic Church and School Festival	In-kind services in the amount of \$2,906 from the Park and Recreation Department for the use of their stage. This is a district-specific event (Dist. 6).	\$2,906	\$0	\$2,906
Committee & BCC Pending	Community Health of South Dade, Inc. Children in Crisis Fundraiser	In-kind services in the amount of \$1,200 from the Fire Rescue Department for fire rescue support. This is a district-specific event (Dist. 9).	\$1,200	\$1,200	\$0
Committee & BCC Pending	Easter Extravaganza	In-kind services in the amount of \$686 from the Park and Recreation Department for the use of their showmobile. This is a district-specific event (Dist. 12).	\$686	\$0	\$686

IN-KIND RESERVE FUND SUMMARY

Countywide Reserve Capacity Funds		\$613,500
Countywide In-Kind Allocated		\$414,501
Total Pending Countywide In-Kind Requests		\$432,626
Balance on Approval		-\$233,627
District Specific Reserve Capacity Funds		\$136,500
District Specific Reserve In-Kind Allocated		\$5,000
Total Pending District Specific In-Kind Requests		\$17,282
Balance on Approval		\$114,218

Total Fund Capacity on Approval of all Pending Requests

-\$119,409